



**UDC Technical Advisory Committee**  
**May 14, 2024 | 4:00-6:00pm**

**Agenda**

**Orientation to Module 3: Administration and Procedures (20-min)**

**Discussion: Module 3: Administration and Procedures (90-min)**

**QUESTIONS TO CONSIDER**

***User-friendliness***

- Is information organized in a way that makes it easy to find what you're looking for?
- Do you have suggestions that would improve the user-friendliness of the document?
- Are there particular sections that you feel would benefit from an illustration?

***Updates to common procedures***

Common review procedures that are applicable to most entitlement applications have been added to Section 17.06.040.

- Which common review procedures (if any) are difficult to understand? Which requirements seem confusing?
- Based on your own experience with the planning process in Pueblo County, are we missing any common review procedures that would improve the review process (from the applicant's standpoint)?

***Updates to specific procedures***

Specific procedures for reviewing different types of entitlement applications have been explicitly identified and grouped into general procedure categories. Procedure categories include: Administrative Procedures and Permits; Regional Comprehensive Plan Procedures; Zoning Procedures; Subdivision Procedures; Hazardous Waste and Incinerator or Processor Site Procedures; Code Administration Procedures; and UDC Text Amendment Procedures.

- Which specific procedures (if any) are difficult to understand? Which requirements seem confusing?
- Based on your own experience with the planning process in Pueblo County, are we missing any steps in a specific review process?

*Please review Module 3: Administration and Procedures in advance of the meeting and be prepared to discuss:*

<https://www.pueblocountyudc.konveio.com/module-3-administration-and-procedures-tac-draft>

### **Next Steps (10-min)**

- May 31: Public Draft of Module 3 posted to website
- June (various) M3 Outreach
  - Online Review available
  - Presentations to BOCC, PC, and Pueblo West Metro District Board (all virtual)
- August 5, Consolidated Draft of UDC posted and distributed to TAC for review
- August (various) – Community Outreach on Consolidated Draft (details to be confirmed)
- August 20, UDC TAC meeting #5 (Consolidated Draft)
- September 20, Adoption Draft UDC posted
- October – Adoption Hearings
  - Planning Commission – October 16
  - BOCC – October 24<sup>th</sup>, 29<sup>th</sup>, or 31<sup>st</sup> (to be confirmed)